

CONCERT POLICY and PROCEDURE

1. ALL STUDENTS ARE TO BE SEATED IN THE ASSIGNED AREA BY THE APPOINTED TIME. ARRIVE AT LEAST 10 MINUTES AHEAD OF TIME.

If you are early, you are on time. If you are on time, you're late!

2. STUDENTS ARE TO ARRIVE IN **FULL** UNIFORM.

ALL UNIFORM PARTS ARE TO BE WORN. SHIRTS TUCKED IN, CUMMERBUNDS AND BOWTIES ON.

LADIES, HAIR is DONE and PEARLS are ON! Sheer black hose or knee-highs

Men: BLACK SOCKS and BLACK POLISHABLE DRESS STYLE SHOE

EVERYONE SHOULD BE COMPLETELY READY TO GO.

DRESSES: HEMMED 2 INCHES from the floor with your chorus shoes on

PANTS: HEMMED so that the pants have a small break at the top of the shoe

3. IF YOU HAVE A UNIFORM PROBLEM, YOU ARE TO ARRIVE 30 MINUTES BEFORE REPORT TIME.

4. STUDENTS ARE TO REMAIN QUIET AND FOCUSED IN THE WARM-UP AREA.

5. THE ONLY ACCEPTED REASONS FOR AN EXCUSED ABSENCE FROM A CONCERT ARE:

A. Illness B. Family Emergency C. Pre-arranged absence

Please call the choral office if you are sick or in case of an emergency.

703-503-4667

6. STUDENTS ARE EXPECTED TO FOLLOW **PROPER CONCERT ETIQUETTE** DURING THE CONCERT.

7. ALL STUDENTS ARE TO REMAIN FOR THE ENTIRE CONCERT.
8. STUDENTS ARE TO REMAIN IN FULL UNIFORM AFTER THE PERFORMANCE. THIS INCLUDES SHIRTS TUCKED IN, BOWTIES AND CUMMERBUNDS ON. YOU MAY CHANGE WHEN YOU GET HOME.

As always, your cooperation is greatly appreciated!

AFTER-SCHOOL REHEARSAL POLICY

After school rehearsals are a part of your grade. These rehearsals are an important aspect in achieving our goals.

The following guidelines are to be followed.

1. All students are to be in the rehearsal area, seated or standing as the case may be, ready to begin on time. All students should arrive at least 5 minutes before the actual starting time. The start time is **NOT** the arrival time.
2. If you must meet with a teacher to make up work or take a test on the day of an after school rehearsal, you should see Mr. Ehrlich if you are in his choir or Mr. Horen if you are in his choir first to receive a pass to take to the teacher. You may see Mr. Ehrlich during break or lunch. Please do not wait until after school. This will allow you to go directly to your teacher.
YOU MUST HAVE THIS PASS, in order to have an excused tardy to rehearsal.
3. If you have an after school sports practice, come to rehearsal first and Mr. Ehrlich or Mr. Horen will give you a pass to go to practice **after** rehearsal is finished. You must remain for the entire rehearsal. It is important that you inform your coach ahead of time of your after school rehearsal.
If you have a game, please submit a note, signed by a parent/guardian, to Mr. Ehrlich or Mr. Horen at least 1 day ahead of time. **PLEASE TYPE ALL NOTES. See grading policy for excused absences.**
4. It is important that you schedule doctor appointments for days other than after school rehearsals.
5. **Work is not an excused absence from an after school rehearsal.**
6. If there is an unavoidable conflict, it must be submitted **in writing** to Mr. Ehrlich or Mr. Horen at least 1 day ahead of time. This note must be signed by a parent/guardian.

PLEASE TYPE ALL NOTES. See grading policy for excused absences

7. In case of an emergency, please call the choral office and leave a message. A note, signed by a parent/guardian must be turned in to Mr. Ehrlich or Mr. Horen your next day in school. The choral office phone # is **703-503-4667**.

**IT IS IMPORTANT THAT YOU FOLLOW THE ABOVE GUIDELINES.
THERE ARE 300 STUDENTS IN THE CHORAL DEPARTMENT.
THIS HELPS US TO MAINTAIN ACCURATE RECORDS.**

Thank you for your cooperation

E-MAIL CONTACT INFORMAION

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